Boise State University internal process for Curriculum Changes

If creating or discontinuing degrees, certificates or options Complete in conjunction with the SBOE Program Change process

1. **Department**
   - Drafts Request for Curriculum Action
   - Chair reviews and signs Request for Curriculum Action

2. **Other Departments affected by change**
   - Review proposal: Support or not?
   - Self Support or Online programs Review by Extended Studies

3. **Dean/College Curriculum Committee**
   - Dean reviews and signs request
   - College Curriculum Committee reviews Request for Curriculum Action (undergraduate only)

4. **University Curriculum Committees**
   - Graduate Programs reviewed by Graduate Council
   - Undergraduate Programs reviewed by University Curriculum Committee

5. **Vice Provost for Academic Planning**
   - Changes to degrees, certificates or options, from 5 Year Plan
   - Reviews and signs

6. **Registrar’s Office**
   - Updates programs, courses, requisites in system & catalog
   - Updates Academic Advisement Report