FSP COUNCIL MEETING  
Friday, October 16, 2015  
1:00-2:30PM

ATTENDEES:
Council members (12): Adrian Kane, Debbi Kaylor, Shari Ellertson, Heidi Estrem, Pat Delana, Kristen Mitchell, Daryl Macomb, Carrie Seymour, Caile Spear, Sasha Wang, Vicki Stieha, Kay Wingert

ABSENT:
Marty Most, Brian Hodges, John Bieter, Gary Hunt, David Gabbard, FSP Liaison (vacant), College of Health Sciences Representative (vacant), Co-curriculum second seat (vacant)

GUESTS:
Riley Caldwell-O’Keefe, Nick Warcholak

AGENDA
1. Senior Survey Review
2. Review of DLS assessment guide (how to submit data)
3. Update on UF 300 discussion
4. UF 100 and 200 faculty application process

DISCUSSION:

Graduating student survey. Institutional research is currently working with the Career Center on changes to the graduating student survey. Past surveys have asked graduating students to rate their skill levels on several university learning outcomes, then to compare those levels with where they were when starting at Boise State. Shari Ellertson sought input regarding removing or modifying this ULO question set. Does it produce information we wouldn't otherwise have and that we use?

In discussion, FSP council members agreed that the information is valuable for comparison with direct faculty ULO assessment and as part of telling the Boise State story but raised questions about (1) whether the graduating student survey questions are framed correctly (2) whether a different survey context would allow students give more meaningful answers. Possibilities discussed:
- Definitions of ULOs are confusing and it is very difficult for students to meaningfully rate themselves. Perhaps we should simplify definitions and ask students “do you think you’ve improved”? Or “what do you wish you were more proficient at”?
- To help streamline the survey, perhaps we could ask a subset of the current 15-question set each year and still see useful 2-3 year trends.
- Perhaps we could move these questions into Finishing Foundations course evaluations where students have more time/better context to answer cognitively challenging questions. Caile Spear volunteered to test by introducing questions into her current DLM and Finishing Foundations evaluations.

NEXT ACTION: Nick Warcholak will continue to work on the survey and will share with the FSP Council as it continues to develop.

DLS assessment guide. DLS faculty will be gathering phase one assessment evidence and completing assessment surveys during fall 2015 and spring 2016 semesters. Faculty in DLS courses have been identified for almost every course offered. We still need representatives for Literacy, Language and Culture (ED LLC 200 and 203), Criminal Justice (CJ 103), History (HIST 111, 112, 121), Kinesiology (KINES 140, 180), and Social Work (SWK 101). Council suggested using department chairs as the contact people if there is no response.

Vicki Stieha presented the assessment guide that will be sent to DLS faculty for feedback. Council members suggested a number of edits to the guide, including adding a clear statement about the benefits of ULO assessment and a decision tree page or high-level summary of possible evidence-gathering strategies. In addition, council members suggested having a faculty member who has previously completed a survey produce a tutorial video or hold a workshop at the CTL.
NEXT ACTION: Vicki will share an updated version with the FSP Council and then will begin working with DLS course representatives to prepare for data collection this fall.

**Update on UF 300 change.** Vicki Stieha updated the council on a curriculum proposal to remove UF 300 from the Boise State University undergraduate curriculum. Last month the FSP Council members had asked about gaps that might impact students as a result of the change. The following have all been discussed with responsible departments:

- **Library orientation.** FSP discussed adding a 306 library orientation course to the curriculum with faculty. Library faculty suggested that the current 106 course is appropriate to junior-level students and that transferring students could be pointed to that course to receive library orientation they will no longer receive through UF300.

- **E-portfolios.** Alternative ways of introducing e-portfolios to transferring students are still being explored and an update will be given at a later date.

- **Review of Memorandum of Agreement with Registrar.** Council reviewed the draft memorandum of agreement between Foundational Studies and the Registrar, which outlines a system for placement of current and future student groups when UF 300 is discontinued. Review was completed without significant changes to the content of the document.

**UF 100 and UF 200 faculty application process.** As part of their current review, the faculty senate has raised questions about how we choose UF 100 and UF 200 faculty. In response, Vicki Stieha is revising the faculty application packet. In the past, the application has included a detailed course proposal, but faculty have not been asked to submit a demonstration of commitment to evidence-based teaching practices. Council members were presented with a draft of the revised application and various clarifications to language were suggested.

After discussion language revisions, the question of a reviewing body for new faculty application was raised. The FSP council is currently responsible for reviewing the course design proposals submitted. It was suggested that UF Lead Faculty might be appropriate group to review the new faculty application.

The next FSP Council Meeting will be held on Friday, November 13 from 1-2:30 in RFH 301.