President Owen McDougal called the meeting to order at 3:15 p.m.

**Roll Call:** Present – President Owen McDougal, Vice President Lynn Lubamersky, Provost Sona Andrews, ASBSU Liaison Chase Johnson, Senators: Sara Ahten, Ed Baker, Cheri Folkner, Anne Gregory, Craig Hemmens, Joanne Klein, Anthony Marker, Mary Ann Cahill, Gary McCain, Tedd McDonald, Marilyn Moody, Nader Rafla, Will Rainford, Troy Rohn, Russell Willerton, David Saunders, Mary Stohr, and Tom English.

**Approval of Past Minutes:**

Minutes from the last senate meeting on 8 September 2009 were amended.

- Vice President Lubamersky moved to approve the minutes from 8 September 2009. The motion was seconded by Senator Saunders and unanimously passed by the Senate. There were no oppositions.

**Announcements:**

The Provost’s office has agreed to link the podcast from the 8 September 2009 meeting and will also update the Faculty Senate website to include all meetings from 2009 starting back in January. Audio recordings (i.e. podcasts) will also be linked to the updated Faculty Senate site (http://academics.boisestate.edu/facultysenate/).

Reminder – Please state your name before speaking so that individuals listening to the podcast know who is addressing the Senate.

**Old Business:**

**Secretary to the Senate: Bob McCarl** – President McDougal nominated Dr. McCarl for the position of Faculty Senate Secretary. Dr. McCarl agreed to serve in this capacity. The Senate Secretary must be a faculty member that is not currently on the Faculty Senate. Dr. McCarl spoke on his qualifications: he served on the Senate for a number of years and served as Vice President for two terms. He is currently serving on the Professional Standards Committee and the Financial Affairs Committee. Dr. McCarl is a firm believer in faculty governance and believes the voice of the Faculty needs to be clear and concise, something he will make sure happens as Senate Secretary.

- Senator Stohr moved to approve Dr. McCarl as the Senate Secretary. The motion was seconded by Senator McCain and unanimously passed by the Senate. There were no oppositions.
Honorary Doctoral Degree Selection Committee – Discussion on the selection committee commenced at the 8 September 2009 Senate meeting and three Senators volunteered to serve: Senator Garza, Senator Stohr, and Vice President Lubamersky. President McDougal wanted to confirm they were interested in serving in that capacity. Provost Andrews explained that policy says the Faculty Senate appoints one person from every college to the committee, and there is actually only one vacancy for the library. There is already representation from all other colleges. Provost Andrews also said the policy calls for twenty-one members, one of which is from the Selland College, but the number appointed by the Senate will now be reduced. Provost Andrews asked the senate what they wanted to do: reduce the number of members of the committee to twenty or move that one slot to the faculty at large?

- Senator Baker moved to add one more faculty at large.
- Senator Klein proposed to amend the motion to add one more faculty at large to replace the Selland College representative.

Provost Andrews suggested she could bring back a marked up version of the policy, as well as a list of vacancies that the Senate needs to fill, to the next senate meeting and continue this discussion then.

- Senator Baker withdrew his motion.

Podcasting/Posting of Minutes - The Faculty Senate website is in the process of being updated. The Provost’s office has both the audio recording of the last Senate meeting on 8 September 2009, as well as the minutes from last year’s Senate meetings which will be uploaded to the website (http://academics.boisestate.edu/facultysenate/).

Updates to Committee Memberships - A request was made for a member from the Faculty Senate to occupy a vacancy in the Faculty Ombuds Advisory Committee. This person would replace Senator Baker on the committee and would be appointed for two years. Senator Folkner volunteered for the position. The Provost stated that the Ombuds committee will rotate and the Ombuds position itself would be reviewed every two years.

There is also a vacancy for a Senate Liaison to the Health and Wellness Advisory Board. Volunteers are being solicited from the Senate.

A new Senator will be seated from the Natural Sciences to replace late President Peloquin. An election is in the process and Senator Rohn is seeking nominations for the replacement. Senator Rohn has received one name so far, and the deadline is the end of September.

President McDougal met with the Steering Committee which consists of Senator Saunders, Senator Rainford, and Vice President Lubamersky to discuss the constitution and bylaws. An Ad-Hoc Committee consisting of Senators Klein, Ahten, Gregory, Baker, and McCain agreed to look over the constitution and bylaws. Late President Peloquin redrafted both the constitution and bylaws before passing and his draft will serve as starting point for revision. Senator Gregory has agreed to serve as Chair of the Ad-Hoc Committee.
New Business:

Policy Submission Procedure: Provost Andrews – Provost Andrews broke down the policy submission procedure, due to ambiguity regarding the decision-making process with respect to what happens after policies come to the Senate floor. A flow chart was distributed to help facilitate the discussion.

• If a policy is generated by the Faculty Senate it goes from the Senate to the Provost’s Office, and is then shared with the Deans. If the Deans have questions or suggestions regarding the policy, those questions/suggestions come back to Faculty Senate. Then, the policy goes back to Provost’s office where the Provost decides whether or not the policy goes to the entire administrative council (which includes Vice Presidents, legal council, athletic direction, media communication person, etc.) or to a policy group (just Vice Presidents). Provost then decides whether to vet the policy to the entire campus or not.
• Procedures are on the policy website and it is possible to subscribe to policy updates.
• Policy cover sheet: must be attached to all policies. President McDougal will send a copy to all Senators. Any policy originating from the Provost’s Office contains this cover sheet. The policy cover sheet helps focus what change has been made in a direct summary. The policy cover sheet can be found as a link at: http://www.boisestate.edu/policy/process.shtml.
• Senator Klein: suggested some editorial modifications to be made prior to final submission—the arrows on the chart do not reflect the actual flow of the process. Senator McCain: noted that there was no provision in the chart for disagreement. Provost Andrews: stated that there should be a graphic depiction for the back and forth flow of discussion, and that the Provost’s Office would ensure that the Faculty Senate would be provided with any resulting change in policy—thus “closing the information loop.”

Student Grievance and Grade Change Policy: Senator Stohr – The verbiage was reduced to make the policy more straightforward and eloquent.

• Senator Rainford moved to approve the Academic Standards Policy change. Senator Klein recommended editorial changes and voiced concern that student input was not solicited from the Academic Standards committee and that there was not a student representative present on the Senate floor at the time of this measure being debated by the Senate. The motion was seconded by Senator Marker and was unanimously passed by the Senate. There were no oppositions.

Graduate Assistantship Policy – A motion was needed to change the requirement from 8 credit hours to 9 credit hours due to the State Board of Education revision to full time status for graduate students being 9 credit hours.

• Vice President Lubamersky moved to approve the Graduate Assistantship Policy. The motion was seconded by Senator Saunders and was unanimously passed by the Senate. There were no oppositions.
Northwest Commission on Colleges and Universities Update: Provost Andrews – Will be visiting campus October 12-14th to do a 10-year review. There will be an open meeting for all faculty, though the schedule has not yet been created.

Degree Requirements: Proposal to change minimum number of credits for a Bachelor’s degree to 120 based on program acceptance: Provost Andrews – Discussion began last year and will continue this year. The Provost has been receiving emails from Department Chairs requesting that the policy language be changed to allow a Bachelor’s degree with a minimum of 120 credits.

- Senator Klein moved to send the proposal to changing the minimum requirements for a bachelor’s degree from 128 to 120 to Academic Standards
  The motion was seconded by Senator Stohr and unanimously passed by the Senate. There were no oppositions.

Furloughs: The State Board of Education has initiated proposed changes in Section II: Human Resources Policies and Procedures; Subsections B, F, and N. The Provost states that the Boise State University administration supports these policies. Subsection B cedes personnel decision-maker from the SBOE to the university president as part of a reduction in force necessity; Subsection F: stipulates that contracts for non-classified employees can be adjusted at any time; and Subsection N removes a variety of appeal procedures for employees. All of these policy proposals will be discussed at the next Faculty Senate meeting.

Adjunct Faculty Policy: Delete two old policies (4220 and 4250) and add a new one – Discussion will be postponed until a future Senate meeting.

Healthcare Status – The cuts the governor is proposing will affect 234 employees at Boise State University. President Kustra is opposed to the cuts. He will be in attendance at the October 13th Senate meeting.

- Senator Klein moved that Senator Stohr and Senator Gregory write a resolution addressing health care concerns. The motion was seconded by Senator Gregory and unanimously passed the Senate. There were no oppositions.

Committee Business – Liaison Updates:

* Academic Standards—Mary Stohr: Committee met and worked on Student Grievance and Grade Change Policy
  * Faculty Professional Standards—Lynn Lubamersky: Committee has not met yet. Vacancies remain on the committee.
  * Core Curriculum—David Saunders: committee met and discussed coordinating with the Core Reform Task Force.
  * Graduate Council—Will Rainford: Committee met, and Senator Klein was named Chair.
Curriculum—Anne Gregory: Committee tried to meet, but a new meeting time is needed so more members can attend.

Diversity—Tedd McDonald: Committee has not met.

Research Committee—Joanne Klein: Committee met on October 8th.

Financial Affairs—Gary McCain: Committee met, and Senator Saunders was named Chair.

Sabbatical Leave: David Saunders: Committee has not met

Faculty Grievance—Owen McDougal: Committee has not met.

Student Affairs—Tom English: The Committee has met.

Senator Rainford moved to dedicate the next Senate meeting to the topic of SBOE policies and contract language. The motion was seconded by Senator Klein and unanimously passed by the Senate.

Senator Ahten moved to have Faculty Financial Affairs provide a set of talking points for the next Faculty Senate meeting. The motion was seconded by Senator Klein and unanimously passed the Senate.

Senator Rainford moved to adjourn the meeting. The motion was seconded by Senator Rohn. The meeting adjourned at 5:30 p.m.

The next Senate meeting is scheduled for 13 October 2009.