Faculty Senate – Committee List

1. Steering Committee
   a. Status: [Standing]
   b. Membership: The current Vice President and four senior (have served a minimum of 1 years on the senate) members of the senate plus the President of the Faculty Senate as an ex-officio member.
   c. Functions:
      i. Aid the President of the Faculty Senate.
      ii. Determine all questions of appropriate jurisdiction.
      iii. Appoint Ad Hoc committees as needed. Including ad hoc committees to:
         1. Review and, if appropriate, revise the Faculty Handbook, Constitution, and By-Laws. This should occur at least once every 5 years.
         2. Conduct Senate retreat (last Saturday before beginning of Fall Semester).

2. Nominating Committee
   a. Status: [Standing]
   b. Membership: As for Steering Committee – that is exactly the same folk will serve on both committees.
   c. Functions: Solicit faculty candidates for membership on University committees or other positions requiring representation of the faculty and shall make faculty appointments to those committees.

3. Undergraduate Academic Policy and Standards Committee (UPSC)
   a. Status [Standing]
   b. Membership: Standard plus the Registrar and the Director of the Foundational Studies Program or their designees, the Library Dean or his/her designee, and the Director of the Honors College or his/her designee, as nonvoting, ex-officio members.
   c. Functions: This committee shall be responsible for all matters of policy governing undergraduate academic standards, including the Foundational Studies Program, the Honors College and the Albertsons Library.
      i. Specifically regarding Foundational Studies, the UPSC shall oversee proposed modifications of University Learning Outcomes and program structure, as well as conduct an annual review of assessment outcomes for all courses supporting ULOs; the committee receives and “approves” and/or recommends action on assessment efforts; the committee works in concert with the Diversity Committee on policies and structure of matters relating to the ULO 6 and diversity outcomes assessment.

4. Undergraduate Curriculum Committee
   a. Status [Standing]
   b. Membership: Standard with a member each from the Library and the College of Education, plus the Registrar and the Director of the Foundational Studies Program or their designees as nonvoting, ex officio members. All Committee persons shall normally be current members of their college/divisional curriculum committees, except the representative from the Faculty Senate. As needed the UCC Chair may grant exemptions to those serving on other curriculum committees.
   c. Function: This committee shall supervise all undergraduate offerings of the University determining that curricular changes be compatible with existing programs, feasible under given circumstances, and consistent with the educational objectives of Boise State University under state and federal law.
5. **Diversity Committee**
   a. Status [Standing]
   b. Membership: Standard, plus the Directors of the International Programs Office and the Foundational Studies Program, or their designees, as a non-voting ex-officio member.
   c. Functions: This committee shall be responsible for all matters pertaining to diversity in educational programs and policies including but not limited to:
      i. Diversity and difference and enhancement of diversity and difference on campus.
      ii. Working in concert with the UPSC on policies and structure of matters relating to the ULO 6 and diversity outcomes assessment.
         1. The committee will conduct an annual review of assessment outcomes for all courses supporting ULO 6.
         2. The committee shall receive and “approve” and/or recommend action on assessment efforts for ULO 6.

6. **Faculty Financial Affairs**
   a. Status [Standing]
   b. Membership: Standard with the Director of Human Resources and Payroll or his/her designee, the Budget Director or his/her designee, and the Provost or his/her designee as non-voting, ex officio members.
   c. Function:
      i. Advise the administration and faculty on –
         1. Priorities related to budget preparation and allocation of appropriated funds after meeting with appropriate administrators.
         2. Designing and monitoring policies pertaining to reduction in force and program phase-outs.
      ii. Make recommendations regarding faculty salaries and fringe benefits.
      iii. Advise faculty members of the Executive Budget Committee of faculty fiscal priorities and coordinate the flow of information between the faculty members of the Executive Budget Committee and the Faculty.

7. **Faculty Professional Standards Committee**
   a. Status [Standing]
   b. Membership: Standard omitting student representation plus the Provost or his/her designee, the Associate Vice President for Academic Affairs or his/her designee, and the Training and Development Officer or his/her designee as nonvoting, ex officio members.
   c. Function:
      i. Responsible for all matters of policy regarding faculty professional standards (e.g., Rank, Promotion, Evaluation, Tenure, Emeritus status).
      ii. Ensure opportunities for faculty development

8. **Sabbatical Committee**
   a. Status [Standing]
   b. Membership: Standard except no member of the Teaching Faculty, plus the Provost or his/her designee.
   c. Function: This committee shall be responsible for all matters of policy regarding sabbaticals, including the recommendation for which faculty should be awarded sabbaticals.

9. **Graduate Council**
   a. Status [Standing]
b. Membership: Standard and the Library Dean or his/her designee, and the Graduate Dean as nonvoting, ex-officio member.

c. Function:
   i. This committee shall be responsible for all matters of policy governing graduate academic standards
   ii. The GPS&GCC shall supervise all graduate offerings of the University determining that curricular changes be compatible with existing programs, feasible under given circumstances, and consistent with the educational objectives of Boise State University under state and federal law. The Council shall be concerned with all matters of policy and procedures of the Graduate College.

10. **Student Affairs**
   a. Status [Standing]
   b. Membership: Standard plus the Director of Financial Aid or his/her designee, the Registrar or his/her designee, and the Dean of Continuing Education or his/her designee, as nonvoting, ex-officio members.
   c. Functions: This committee shall be responsible for matters of policy regarding the registration, orientation, and advising of students; for policies pertaining to the awarding of student scholarships, grants and loans and overseeing the process of selecting scholarship recipients; and for policies, procedures, and coordination of prior learning.

11. **Faculty Grievance Committee**
   a. Status [Standing]
   b. Membership: Standard omitting student representation.
   c. Functions: This committee shall conduct hearings to resolve individual faculty grievances within the guidelines of BSU Grievance Policy. This committee shall be responsible for recommending desirable and/or necessary changes in the Boise State University Grievance Policy and Procedures.

12. **Faculty Research and Advisory Committee**
   a. Status [Standing]
   b. Membership: Standard – in addition members shall be selected by the Faculty Senate Nominating Committee in collaboration with the Deans and the Vice President for Research.
   c. Functions: Committee members shall provide a communication link (necessary to foster and encourage research within the academic community) between the Division for Research and the colleges/schools in which each member holds an appointment. In particular:
      1. Help to develop and promote a research culture on campus
      2. Assist in the review of research-related policies, procedures, and guidelines
      3. Act as a liaison between the division for research and faculty to disseminate information related to research and sponsored project activities.
      4. Represent faculty research interests individually and/or collectively and be responsive to questions and concerns of both faculty and student researchers.

[Revised Spring 2012]