Program Transformation through Learner-Centered Pedagogies  
2013-2015  
Instructions for Letter of Intent

Please submit a letter of intent to Jessica Witt (jessicawitt@boisestate.edu) or deliver a hard copy to the SSPA Dean’s office (7th Floor, Education Bldg, MS 1900).

Submission Deadline: 5:00 PM, Monday, March 4, 2013

The letter of intent should be approximately 1 page in length and address/describe the following:

1. program name
2. identification of project lead faculty and others who will be involved
3. description of the courses to be targeted as part of the project and a brief justification for the choice of courses
4. brief description of preliminary ideas for transformation of courses
Program Transformation through Learner-Centered Pedagogies
2013-2015
Full Proposal Application

Please fill out this form and email to Jessica Witt (jessicawitt@boisestate.edu) when it is complete. Deliver a hard copy to the SSPA Dean’s office (7th Floor, Education Bldg, MS 1900).

Submission Deadline: 5:00 PM, Friday, April 5, 2013
(Selection committees will review all applications and notification will be made by mid-April 2013.)

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<th>Program Name:</th>
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<tr>
<th>Project Lead Faculty (2):</th>
<th>Name</th>
<th>Email</th>
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<tr>
<th>Other Project Faculty:</th>
<th>Name</th>
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<td>College:</td>
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Please attach each of the following:

I. Brief description of the targeted program. (1-3 paragraphs)

II. Project Narrative. (1-4 pages)

Describe the ways in which you propose to integrate the use of particular pedagogical strategies through the program. In your narrative, address the following questions:

- What specific impacts would you like to see this project have on your program?
- Which courses will be modified to include research-based best practice pedagogies for supporting student learning? What pedagogical strategies will you plan to explore? How are these strategies tied to the impacts you would like to achieve?
- How will you assess the success of your initiative in meeting the goals you set forth?
- How do your plans and objectives for this proposal relate to larger University goals or initiatives?
III. Prior Experience Statement.

Please describe how the prior experiences of faculty involved in this project have positioned them to successfully plan and execute your proposal. (1-3 paragraphs)

IV. Budget Summary/Justification

Programs can request up to $100,000 to support the design and implementation evidence-based best practice pedagogies over the two-year project period. Provide here a summary of the amount requested and how it will be used. Make sure to include any desired summer stipends and benefits, course buyouts, equipment needed for program faculty, and any other anticipated needs. Briefly justify any needs for which the reason may not be implicit in your project narrative.

In addition to funds requested, please summarize resources contributed by the program or department, if any, and any new costs that students in the program will be required to bear (e.g., cost of clickers).

It may help you to use a table such as that below, although this is not required.

<table>
<thead>
<tr>
<th>Item and Quantity</th>
<th>Cost</th>
<th>$ from Leading Edge Project</th>
<th>$ from Program</th>
<th>$ from Students</th>
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Totals:

**Lead Faculty Signatures**

If we are selected to participate, we agree to participate fully as described in the request for proposals for this initiative, including sharing our learning with faculty at Boise State through reports and presentations. We understand that if we choose at any point to not complete the work associated with the program, we will be required to return any equipment and/or stipends received.

Signature: ___________________________ Date: ____________

Signature: ___________________________ Date: ____________

**Department Chair’s Signature**

I endorse the above program’s participation and will support the implementation of the pedagogical work completed.

Signature: ___________________________ Date: ____________
**Dean’s Signature**

I endorse the above program’s participation and will support the implementation of the pedagogical work completed.

| Signature: | Date: |